APPENDIX B - SUBMISSION FORM

1. Respondent Information

RFQ process and for any clari	m, naming one person to be the respondent's contact for the fications or communication that might be necessary. I and registered, then a Certificate of Incorporation and a
	equired and must be submitted with the Submission Form.
managerial structure upon req a statement of whether or not	respondent shall provide details of its ownership and/or juest from the Government. The respondent shall also provide it has any relevant and material interest relevant to the s. Such statement shall be provided at least annually or if there if the respondent.
Full Legal Name of Respondent or Personal/Given Name:	
Representative Name (Person with Signing Authority) / Title:	
Any Other Relevant Name under which Respondent Carries on Business:	
Street Address:	
City, Province/State, Parish:	
Country	
Postal Code:	
Phone Number with Area Code:	
Respondent's Social Insurance Number issued by the Government of Bermuda:	
Respondent's Payroll Tax Number issued by the Government of Bermuda:	
Respondent's Registration Number issued by the Bermuda Registrar of Companies (if incorporated):	
Company Website (if any):	
Respondent Contact Name and Title:	
Respondent Contact Phone:	
Respondent Contact Fax:	

2. Acknowledgment of Non-Binding Procurement Process

The respondent acknowledges that the RFQ process will be governed by the terms and conditions of the RFQ, and that, among other things, such terms and conditions confirm that this procurement process does not constitute a formal, legally binding bidding process (and for greater certainty, does not give rise to a Process Contract), and that no legal relationship or obligation regarding the procurement of any good or service will be created between the Government and the respondent unless and until the Government and the respondent execute a written agreement for the Deliverables.

3. Ability to Provide Deliverables

The respondent has carefully examined the RFQ documents and has a clear and comprehensive knowledge of the Deliverables required. The respondent represents and warrants its ability to provide the Deliverables in accordance with the requirements of the RFQ for the rates set out in its quotation.

4. Non-Binding Pricing

The respondent has submitted its pricing in accordance with the instructions in the RFQ and in Pricing (Appendix C) in particular. The respondent confirms that the pricing information provided is accurate. The respondent acknowledges that any inaccurate, misleading or incomplete information, including withdrawn or altered pricing, could adversely impact the acceptance of its quotation or its eligibility for future work.

5. Addenda

The respondent is requested to confirm that it has received all addenda by listing the addenda numbers, ______ to _____ (if applicable) issued by the Government, or if no addenda were issued by the Government write the word "None". The onus is on respondents to make any necessary amendments to their quotations based on the addenda. The respondent confirms it has read, received and complied with these addendums. Respondents who fail to complete this section will be deemed to have received all posted addenda.

6. No Prohibited Conduct

The respondent declares that it has not engaged in any conduct prohibited by this RFQ.

7. Conflict of Interest

Respondents must declare all potential Conflicts of Interest, as defined in section 3.4.1 of the RFQ. This includes disclosing the names and all pertinent details of all individuals (employees, advisers, or individuals acting in any other capacity) who (a) participated in the preparation of the quotation; **AND** (b) were employees of the Government within twelve (12) months prior to the Submission Deadline.

If the box below is left blank, the respondent w Conflict of Interest in preparing its quotation; and performing the contractual obligations contempla	(b) there is no foreseeable Conflict of Interest in	
Otherwise, if the statement below applies, check	the box.	
☐ The respondent declares that there is an actual or potential Conflict of Interest relating to the preparation of its quotation, and/or the respondent foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the RFQ.		
If the respondent declares an actual or potential the respondent must set out below details of the		
Any information collected or used by or on be document is subject to the Public Access to Inform to a class of information that might be made avai in a record that is exempt from disclosure under use, or disclosure of the information should be solicitation document.	nation Act 2010 ("Act"). The information belongs lable to the general public unless it is contained the Act. Any questions regarding the collection,	
Signature of Witness	Signature of Respondent Representative	
Name of Witness	Name of Respondent Representative	
	Title of Respondent Representative	
	Date	
	I have the authority to bind the respondent.	